

Amendment Protocol
Collaborative Agreement
between
Fundación para el Futuro de Colombia
and
UNIVERSITY OF SUSSEX

The University of Sussex of United Kingdom and *Fundación para el Futuro de Colombia* (COLFUTURO) of the Republic of Colombia hereinafter designated as "The Parties";

DECLARE:

That this is its will to sign the present instrument, and they agree the present amendment is an integral part of the *Collaboration between Fundación para el Futuro de Colombia and the University of Sussex* signed by the Parties on 31 May 2019.

Preamble:

Since the original agreement between the Parties was signed in August 9th 2017, both University of Sussex and COLFUTURO have worked in a highly cooperative manner for their mutual benefit. In recognition of the existing and mutual beneficial relationship between University of Sussex and COLFUTURO, and in support of their aims of the COLFUTURO Loan Scholarship Program, the Parties agree to complement item 4 from the agreement:

Item 4 states:

4. University of Sussex will provide two scholarships of 50% of the tuition fees, for a maximum of 4 years, dependent of discipline, to eligible PhD students

Amendment:

4.1 The selection of the one recipient of the 100% discount of the tuition fees will be decided by COLFUTURO.

4.2 The nominated student must have successfully completed the established COLFUTURO selection process.

4.3 The nominated student must be in receipt of an unconditional offer letter from University of Sussex for a doctoral program. The student must have obtained the offer via the usual graduate application and selection procedure.

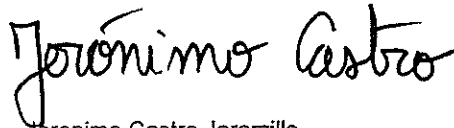
4.4 The 100% discount of the tuition fee will be only be given for a maximum of 4 years

4.5 This agreement will be valid beginning in the academic year 2019/20.



Alan Spencer
Director of Finance
University of Sussex

Date: 16.7.19



Jeronimo Castro Jaramillo
Executive Director
COLFUTURO

Date: 18 jul 2019



COLLABORATIVE AGREEMENT
BETWEEN
FUNDACIÓN PARA EL FUTURO DE COLOMBIA
AND
THE UNIVERSITY OF SUSSEX

The *Fundación para el Futuro de Colombia* (COLFUTURO) and the University of Sussex share an interest in strengthening bilateral cooperation in the field of education between Colombia and the United Kingdom and promoting stronger ties between the two institutions to increase the financial support available for graduate studies of Colombian students.

The purpose of this agreement is to foster cooperation and enhance the links between the two institutions through the provision of shared financing for talented Colombian students admitted to graduate degree programs at the University of Sussex, within the framework of a Joint Graduate Loan-Scholarship Program.

The Joint Graduate Loan-Scholarship Program will operate as follows:

1. Colombian students interested in this Joint Graduate Loan-Scholarship Program will seek admission to the graduate degree programs offered by the University of Sussex (Masters and Doctor of Philosophy Degrees), following the normal application procedures and meeting all the standard admission requirements (including official language tests) established by the University of Sussex. In the case of PhD applicants, the offer of admission will be dependent on appropriate supervision being available.
2. Students interested in the graduate degree programs offered by the University of Sussex will submit a Loan-Scholarship application to COLFUTURO, following the normal application procedures and meeting all the standard requirements established by COLFUTURO.
3. Students who are made an unconditional offer for full-time graduate studies at the University of Sussex and who are selected as beneficiaries of the Loan-Scholarship Program of COLFUTURO will be eligible or considered for the shared financing under this agreement.
4. For postgraduate programmes the University of Sussex will provide a scholarship of 20% of the tuition fees for Masters and PhD programmes. Additionally, each year the University of Sussex will provide two scholarships of 50% of tuition fees, for a maximum of 4 years, dependent on discipline, to eligible PhD students.
5. The University of Sussex will offer this financial support for Masters students for a period of 1-2 year(s) depending on the published standard duration of the programme on the University's website.

6. The University of Sussex will offer this financial support for PhD students for the duration of the PhD (defined as ending upon submission of the dissertation or final project), up to 4 years.
7. COLFUTURO will provide the remainder of the tuition fees, living allowance and will cover other related costs, in accordance with its policies and procedures, i.e. up to USD25.000 annually for a maximum financing of two years, up to USD50.000.
8. The students are responsible for obtaining financial resources to cover other costs (that are not included in this Loan-Scholarship agreement) related to their program of study.
9. Each institution will designate a coordinator to implement and monitor this Joint Graduate Loan-Scholarship Program. In particular, the designated coordinators will be responsible for ensuring that:
 - a. the University of Sussex and COLFUTURO provide prospective Colombian scholars with information on their programs of interest and guidance on how to apply to the University of Sussex.
 - b. the University of Sussex provides COLFUTURO with all the relevant promotional materials and brochures on the different graduate degree programs offered by the University of Sussex to encourage interest among prospective Colombian students.
 - c. the University of Sussex provides all Colombian students admitted to their graduate degree programs information on the Loan-Scholarship Program of COLFUTURO and encourages these students to contact and submit an application to COLFUTURO.
 - d. COLFUTURO informs the University of Sussex of successful candidates by sending the list of Colombian students admitted to the University of Sussex and selected as beneficiaries of the Loan-Scholarship Program of COLFUTURO.
 - e. the University of Sussex will select from the list mentioned in Numeral 9 item d, the students who will be granted the University scholarship mentioned in Numeral 4, when the number of joint scholars is limited. The University will then inform COLFUTURO of this decision.
 - f. COLFUTURO provides the University of Sussex with institutional information on COLFUTURO and pertinent details on its Loan-Scholarship Program and the payment scheme (see Annex I) and that the designated coordinator of the University of Sussex ensures that relevant authorities of the University of Sussex (i.e., bursars and student account offices) in charge of student accounts accept the terms of COLFUTURO's Loan-Scholarship Program.
 - g. Both institutions make the necessary financial arrangements for confirmed scholars.
 - h. Both institutions have the obligation to inform the other party of any change in the designated coordinator or signatory in charge of this agreement.

10. The designated coordinators are:

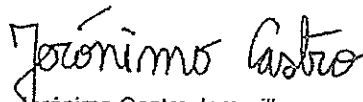
For The University of Sussex:	For COLFUTURO:
Luis Ananguren	Johanna Torres
International Officer	Academic Advising Director
e-mail: l.ananguren@sussex.ac.uk	e-mail: johanna.torres@colfuturo.org
Phone number: (44) 1273 872833	Phone number: (57)1 3405394 Ext. 124

11. Both institutions will promote the agreement to prospective Colombian graduate students.
12. Either party's use of the other's name or corporate logo relating to the activities described in this agreement shall be subject to prior written approval.

This agreement shall remain in force from the date of signature by the designated representatives of each party and shall remain active for 5 years. This agreement may be reviewed or renegotiated at the request of either party. Either party may terminate the agreement by providing at least thirty days prior written notice to the other party. In the event of termination of agreement, the participants in the arrangements at such time shall be permitted to complete their activities in accordance with the terms of the agreement.



Allan Spencer
Director of Finance
The University of Sussex



Jerónimo Castro Jaramillo
Executive Director
COLFUTURO

Date: 1-8-17

Date: 9 ago 2017.

Annex 1

General Terms and Payment Scheme of COLFUTURO's Loan-Scholarship Program

1. COLFUTURO's financing system consists of a Loan-Scholarship of up to USD25.000 annually for a maximum financing of two years up to USD50.000.
2. The applicants for the Loan-Scholarship determine the amount to be requested from COLFUTURO in accordance with COLFUTURO's policies and procedures.
3. Successful applicants or beneficiaries of this program can use the Loan-Scholarship to cover the full or partial costs of their graduate studies abroad.
4. COLFUTURO's Loan-Scholarship is granted in US Dollars. All payments to beneficiaries (i.e, settling allowance and living allowance) are done in US Dollars but COLFUTURO can pay tuition to universities in other currencies. However, COLFUTURO beneficiaries have the obligation to assume any discrepancy arising from foreign exchange fluctuations, between the US Dollar amount requested to COLFUTURO and the other currencies.
5. COLFUTURO's selection process for the Loan-Scholarship Program is done yearly. Applicants can comply with documentary requirements when the on-line application becomes available by January 10th and up to February 28th. Results are published by the mid of May. These dates may change each call.
6. COLFUTURO notifies partner universities immediately regarding the results of the selection process by sending them the list of COLFUTURO beneficiaries admitted to their graduate degree programs.
7. Once students are selected and notified as beneficiaries of COLFUTURO, the latter arranges a meeting with the student to explain in detail, the terms and conditions of the Loan-Scholarship. The student who accepts these terms and conditions, decides the allocation of this Loan-Scholarship taking into account the maximum amounts mentioned in item 1. The beneficiary can allocate approved financial support on the following cost items:
 - Airfare
 - Settling Allowance (one-time payment of up to USD2.000)
 - Tuition
 - Health insurance
 - Living allowance (Up to USD 2.000 per month)
 - Text books and computer allowance (maximum USD2.000 per year)
 - Debtors insurance

COLFUTURO provides each beneficiary with a sponsorship letter indicating the total amount of the loan-scholarship.

8. COLFUTURO clearly informs the beneficiaries, which of the above items are payable directly to them and to the universities or service providers.

9. COLFUTURO pays annual tuition and fees (and health insurance, when this is included as part of the University's fees) directly to the universities in two installments:

For those beneficiaries who begin their programs during the first semester of the academic year,

- First payment: November 15th, Student must submit the corresponding invoice to COLFUTURO not later than October 31st
- Second payment: March 15th, Student must submit the corresponding invoice to COLFUTURO not later than February 28th

For those beneficiaries entering during the first semester of the year, the payment scheme is vice-versa, first payment in March and second payment in November.

10. The students are responsible for obtaining financial resources to cover other costs (that are not included in this Loan-Scholarship agreement) related to their program of study.
11. The students have financial responsibility towards the University; COLFUTURO will pay on their behalf. After the final payment is made by COLFUTURO, any outstanding balance, including those resulting from exchange rate fluctuations, must be covered by the student. Invoices from the University of Sussex are payable within 30 days of an invoice date.
12. This loan turns into a partial scholarship when the student returns to Colombia and resides in the country for a pre-established period. In order to qualify for the scholarship, the student must comply with all the requirements previously agreed with COLFUTURO. The scholarship is granted as follows: 20% for MBA programs and masters in the fields of administration and law, and 40% for masters in all other areas and all doctoral programs. Two additional 20% bonuses can be given as follows:
- a. Beneficiaries who work full time in the public sector or as academic or researcher will receive 10% during the first year, 5% for the second year and 5% for the third year, to get up to 20%.
 - b. Beneficiaries who work in a city different from Bogotá or its metropolitan area will receive 10% during the first year, 5% for the second year and 5% for the third year, to get up to 20%.

The loan component must be paid by the beneficiary on a monthly basis, upon his or her return to Colombia, according to the established amortization period, which cannot exceed a 5-year term.

Annex 2 University of Sussex Admissions Information

Overview

Agreement start date	The date signed by the signatories
Expiry date	Five (5) years from the last signatory date
Student application method	Students can apply to Sussex from October each year. Students are to apply directly to the university through the University of Sussex online postgraduate application system.

Details of University of Sussex degrees and entry requirements

Subject/s and entry requirements	Subject/s	Entry requirements	Compulsory components / pre-requisites
	<p>For a list of available subjects please refer to the online Sussex postgraduate prospectus www.sussex.ac.uk/study/prospectus/pg</p>	<p>For entry requirements, please refer to the online Sussex postgraduate prospectus www.sussex.ac.uk/study/prospectus/pg and http://www.sussex.ac.uk/international/prospective/yourcountry/country/</p> <p>Typical entry requirement for Masters courses: A bachelors degree from a recognised institution (a score of 3.5 out of 5.0 is considered comparable to a UK 2:1 and a score of 3.0 out of 5.0 is considered comparable to a UK 2:2)</p> <p>Typical entry requirements for PhD and MPhil courses are a relevant Masters degree, or several years of equivalent professional experience.</p> <p>Entry requirements may be subject to change. Queries about entry requirements should be directed to pg.enquiries@sussex.ac.uk</p>	<p>For details of any compulsory components / pre-requisites, please refer to the entry requirements for each degree in the online Sussex postgraduate prospectus www.sussex.ac.uk/study/prospectus/pg</p>
English Language requirements	<p>Proof of English language is required. Up-to-date information is provided in the entry requirements for each degree in the online postgraduate prospectus and on the university admissions website www.sussex.ac.uk/admissions/englishlanguage</p>		

Payment of fees

Tuition fees	<ol style="list-style-type: none">1. The tuition fee for each degree can be found in the prospectus for the year of entry at www.sussex.ac.uk/study/prospectus/092. Sussex will grant a 20% reduction on the standard published tuition fee for all students sponsored by COLFUTURO and enrolled on an appropriate:<ul style="list-style-type: none">• master's degree for a period of one to two year(s) dependant on programme duration• PhD programme for up to four years• on four year integrated Masters or PhD degrees where available3. Sussex will grant 50% reduction on the standard published tuition fee for two students sponsored by COLFUTURO and enrolled on an appropriate:<ul style="list-style-type: none">• PhD programme for up to four years (subject to discipline)4. COLFUTURO will agree with the University of Sussex the payment of tuition fees cost for all students participating in this programme, up to the amount established in the annual COLFUTURO call for PhDs and Masters abroad, as defined each year in the COLFUTURO annual call plan. In the event that the cost of tuition fees exceeds this, the student will be responsible for the remaining cost.5. Prior to arrival at Sussex, COLFUTURO will provide each sponsored student with a letter ('Sponsor Letter') indicating the sum to be paid by COLFUTURO directly to the university for that academic year.6. On the basis of the Sponsor Letter, invoices will be sent to COLFUTURO by Sussex Student Accounts in mid-October each year, after the student registers at Sussex. Tuition fees in excess of the sum charged to COLFUTURO will be charged by Sussex directly to the student. The discount as set out above will be applied by Sussex Student Accounts when invoices are raised and / or tuition fees are applied to the student account.7. Invoices for tuition fees should be sent to the unit responsible for all payment to the following address:8. Invoices from Sussex are payable in two cycles:<ul style="list-style-type: none">• First payment: November 15th student must submit the corresponding invoice to COLFUTURO not later than October 31st• Second payment: March 15th, student must submit the corresponding invoice to COLFUTURO not later than February 28th
Accommodation Information	<ol style="list-style-type: none">1. Accommodation fees are set out annually on the Sussex website and in the accommodation section of the prospectus www.sussex.ac.uk/study/prospectus/092. As a guide, for the 2016-17 academic year, university-managed accommodation costs range from £88.56 to £153.01 per week3. In accordance with standard application procedures, the Admissions Office at Sussex will email applicants a link to the online housing application from February each year.

	<p>4. Sussex guarantees university-managed accommodation for international students for the first year of study, subject to the standard guarantee requirements, as published on the Sussex Housing Services website (www.sussex.ac.uk/residentialservices/fac/applyingforhousing) which includes the requirement that housing applications must be received by 1 August along with a £250 prepayment.</p> <p>5. Sussex cannot guarantee the availability of university-managed accommodation in subsequent years.</p> <p>6. Accommodation fees are to be paid by sponsored students directly to Sussex in accordance with a Tenancy Agreement (www.sussex.ac.uk/residentialservices/policies/rents) which the student is required to accept when accepting their housing offer. Tenancy information for postgraduates is typically sent out in early August.</p>																
Stipend	<p>1. A stipend towards living expenses and funds towards the cost of rent, will be paid by COLFUTURO directly to the student.</p> <p>2. Estimated living costs are published online at www.sussex.ac.uk/studv/money/livingcosts</p> <p>3. The following is a generalised breakdown of how student living expenses might be allocated on a weekly basis. These figures are for guidance only. Students may find that they require more or less money depending on their lifestyle.</p> <p>Living costs per week (2016/17)</p> <table border="0"> <tr> <td>Rent</td> <td>£88.56-£153.01</td> </tr> <tr> <td>Mobile phone</td> <td>£6-£10</td> </tr> <tr> <td>Food and household goods</td> <td>£34-£40</td> </tr> <tr> <td>Laundry</td> <td>£5</td> </tr> <tr> <td>Local travel (based on a 90-day bus pass)</td> <td>£8.85 - £12.50</td> </tr> <tr> <td>Insurance (personal)</td> <td>£1.10-£3.64</td> </tr> <tr> <td>Books and equipment</td> <td>£7-£12</td> </tr> <tr> <td>Total</td> <td>£150.51-£236.15</td> </tr> </table> <p>4. Any other fees charged by Sussex, including any late registration fees and fines will be charged directly to the student in accordance with standard Sussex procedures.</p>	Rent	£88.56-£153.01	Mobile phone	£6-£10	Food and household goods	£34-£40	Laundry	£5	Local travel (based on a 90-day bus pass)	£8.85 - £12.50	Insurance (personal)	£1.10-£3.64	Books and equipment	£7-£12	Total	£150.51-£236.15
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COORDINATORS

Sussex Coordinator	Luis Ananguren International Officer International Office
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